

# Orders (Configuration)



This subsection allows one to configure order settings and bank receipt print-out.

To navigate to this subsection perform the following steps:

1. Begin by going to the admin area of your e-store.
2. Choose the menu item called "Configuration" in the left-hand menu.
3. Once you open the Configuration menu item you have to select the "Orders" tab.

The screenshot shows the 'Orders' configuration page. On the left is a dark sidebar with a menu where 'Configuration' is highlighted. The main content area has a breadcrumb trail 'Configuration > Orders > General' and a tabbed interface with 'Orders' selected. Below the tabs are two sub-tabs: 'General' (active) and 'Bank receipt'. The 'General' section contains two columns of settings. The left column includes options like 'Hide middle name field', 'Payment in cash', 'Open payment page in new window', 'User's prefix', 'Order prefix', 'Original package', 'Zip/Postal code required', 'Order Insurance(%)', 'Minimum order cost', 'The maximum quantity of items in Favorites', and 'The maximum quantity of items in the cart'. The right column, titled 'Types of sales', includes 'Sale by auction', 'Local delivery is not allowed', 'Used items', 'Problematic items', 'Temporary unavailable', 'Restricted to be displayed', 'Hide restricted items on the website', and a 'Notifications' section with 'Email for notifications', 'Sender's email', 'Name of sender (service)', and 'Notification language'. Each setting has a value field and a link to edit it.

General	
Hide middle name field	Show
Payment in cash	Enable
Open payment page in new window	Enable
User's prefix	userR
Order prefix	raofoaoR
Original package	Offer
Zip/Postal code required	Required
Order Insurance(%)	400
Minimum order cost	5
The maximum quantity of items in Favorites	20
The maximum quantity of items in the cart	50
<b>Types of sales</b>	
Sale by auction	Forbid
Local delivery is not allowed	Allow
Used items	Allow
Problematic items	Allow
Temporary unavailable	Forbid
Restricted to be displayed	Forbid
Hide restricted items on the website	Hide
<b>Notifications</b>	
Email for notifications	777rtna-777@mail.ru
Sender's email	000@mail.ru
Name of sender (service)	Ваш Таффо-пошаму
Notification language	Empty