Billing

	Billing
	 Bills payable
	 Description
	Detalization
	 How to pay
	 Paid bills
•	Tariffication
	 History of rate changes
	• Hosting

The section is used to view and pay billed invoices, as well as service payment.

Location in admin panel: Reports > Billing

P Orders					
\$ Pricing	Service statistics Methods detail	Billing Operators actions histo	ry Finance		
Promotion	Biiiiig				
Contents	Prepayment: 0 Debt: 0				
E Catalog	Bills payable				
😬 Users	Unpaid bills not found Show paid bills				
	Tariffication				
Reports	Your rate: Number of calls to OT services: Turnover for the current month: Service payment on 29 11 2017:	Default 882 0 pyő. 0 S	Detalization_for_p	to Ar	ply
	History of rate changes				
	Rate activation date			Rate	Rate termination
	17.02.2015 19:02:06			Default	-

Billing

"Billing" section shows prepayment or debt on your account.

A > Reports > Billing				
Service statistics Methods detail	Billing Operators actions	history Finance		
Billing Prepayment: 0 Debt: 0 Bills payable Unpaid bills not found Show paid bills				
Tariffication Your rate: Number of calls to OT services: Turnover for the current month: Service payment on 20 41 2047.	Default 882 0 pyő.	Detalization_for_perio	od	ply
History of rate changes	0.3			
Rate activation date		R	Rate	Rate termination
17.02.2015 19:02:06		D	Default	-

This information will change during next payment. If there was an advance payment, it will be deducted from your account for payment (will reduce it), and if there was a debt, it will be added to your account for payment (will increase it).

Bills payable

Admin panel will notify you in the bottom left corner of your screen if you have unpaid bills.

Description

All bills are divided into paid and unpaid. They are in a table and contain the following data:

- 1. Bill (link to electronic invoice).
- 2. Amount, USD.
- 3. Date from: (start of period for which payment is due).
- 4. Date to: (end of period for which payment is due).
- 5. Bill description.
- 6. Bill itemization (opportunity to view bill details, print and export).
- 7. State (paid or unpaid).

Bills payable						
Unpaid bills not found						
Hide paid bills						
Bill	Amount, USD	Date from:	Date to:	Bill description	Bill itemization	State
http://test- top.otcommerce.com/en/bill/96028416	301.00	01.01.2017	31.01.2017	service_payment_for_the_period 2017-01-01 2017-01-31 (Partially_paid_with_advance_payment, 4 USD) (Оплачено в долг)		Paid
http://test- top.otcommerce.com/en/bill/97028809	31.00	01.01.2017	31.01.2017	service_payment_for_the_period 2017-01-01 2017-01-31 (Partially_paid_with_advance_payment, 4 USD) (Оплачено в долг)	will open in a	nother wind
http://dev	31.00	01 01 2017	31 01 2017	service navment for the period 2017 01 01 2017 01 31	A =	Paid

Table is hidden if there are no unpaid bills:

Billing		
Prepayment: Debt:	0	
Bills payable Unpaid bills not found Show paid bills Tariffication		
Your rate: Number of calls to OT service Turnover for the current mon Service payment on 29.11.20	Fixed ps: 11048 th: 162466.52 py5. 17: 288 USD	Detalization_for_period from to Apply

You can see all paid bills when clicking "Show paid bills":

Billing		
Prepayment: 0 Debt: 0		
Bills payable Unpaid bills not found Show paid bills		
Your rate: Number of calls to OT services: Turnover for the current month: Service payment on 29.11.2017:	Fixed 11048 162466.52 руб. 288 USD	Detalization_for_period from to Apply

Detalization

Enter period (from - to) to get detailed (detalization) amount of service payment for any month. Click "Apply" button to get a result.

Billing		
Prepayment: 0 Debt: 0		
Bills payable		
Jnpaid bills not found		
Show paid bills		
Tariffication		
Your rate:	Fixed	Detalization for period
	440.40	
Number of calls to OT services:	11048	from 31.10.2017 🛗 to 16.11.2017 🛗 Apply

You will get a message "Please wait while filtering". Detalization is ready when "Please wait while filtering" message disappears.

You can click "Download detalization" to open it in xls-file or save results.

How to pay

You see unpaid bills in bills payable.

	Billing								
	Prepayment: Debt:	0 0							
ſ	Bills payable								
	Bill			Amount, USD	Date from:	Date to:	Bill description	Bill itemization	State
	https://billing.otcommerc	e.com/en/bill/69	950061	30.00	01.10.2017	31.10.2017	Service payment for the period 01.10.2017 31.10.2017	Ø	Not paid
	Show paid bills								
	Tariffication								

Make the following actions to pay the bill:

Click the link in "Bill" column:

Billing						
Prepayment: 0 Debt: 0						
Bills payable						
Bill		Amount, USD	Date from:	Date to:	Bill description	
https://billing.otcommerce.com/en/bill/699!	50061	30.00	01.10.2017	31.10.2017	Service payment for the	e period 01.10.2017 31.10.2017
Tariffication						
Your rate: Number of calls to OT services: 7urnover for the current month: Service payment on 30.11.2017: 0	Default 145 :200 руб.) \$	E	Detalization_for_pe	eriod	Арр	ly
History of rate changes						
Rate activation date				Rate		Rate termination
17.02.2015 19:02:06				Default		-

Tab of OpenTrade Commerce billing system opens after clicking:

						🚟 English 👻
	OT Commer Payments	ce				
Main page	Software for legal entities	Software for individuals	API OT for legal entities	API OT for individuals		
Bill Infor	mation					
Remai Sum: \$ 3 Already p You can, Increase Bill des	ns to pay: \$ 30 (a 0.00 waid: \$ 0 if desired, to pay more th in the total amount by 0 scription: Service	t the current rate	e 1750 rub.) and these funds will be USD period 01.10.20	e included in future inv 017 31.10.201	roices. 17	
	Master	PayPal	QIWI KOLLEPIEK	Money MR WebMone WMZ	Яндекс 🗾 У Деньги	
			🖯 Unitpay Деньги	Online		
			© 2011-2017 OT Commerce			

Check bill status and sum to pay:



Choose convenient payment method and click:

	OT Commer Payments	ce				
Main page	Software for legal entities	Software for individuals	API OT for legal entities	API OT for individuals		
Bill Inforr	nation					
Remair Sum: \$ 30 Already pi You can, i Increase i Bill des	ns to pay: \$ 30 (at 0.00 aid: \$ 0 f desired, to pay more th n the total amount by 0 cription: Service p	an the sum of the bill a bayment for the CA PayPal	e 1750 rub.) and these funds will be USD period 01.10.20	included in future invo 17 31.10.201	рісея. 7 <mark>Яндекс 실</mark> Деньги	
			🖓 Unitpay ДеньгиО	nline		
			© 2011-2017 OT Commerce			

You will be redirected to payment system page where you can pay the bill following the steps and hints.

Service payment for 31.10.2017 Return merchant website.	or the period 01	.10.2017
Card number VALID THRU MM / YY		CVC ?
 The order amount already Safety at work confirmed I 	includes a commission (PCI DSS certification.),83 \$
Any questions?	Checkout	: 30,83 \$

Paid bill will be moved to "Paid bills" section.

☆ <u>Reports</u> → Billin	9							
Service statistics	Methods detail	Billing	Operators actions history	Finance				
Billing								
Prepayment: Debt:	0 0							
Bills payabl	e							
Bill			Amount, USD	Date from:	Date to:	Bill description	Bill itemization	State
Bill https://billing.otco	mmerce.com/en/bill/6	<u>9950061</u>	Amount, USD	Date from: 01.10.2017	Date to: 31.10.2017	Bill description Service payment for the period 01.10.2017 31.10.2017	Bill itemization	State Not paid
Bill https://billing.otco	mmerce.com/en/bill/6	<u>39950061</u>	Amount, USD 30.00	Date from: 01.10.2017	Date to: 31.10.2017	Bill description Service payment for the period 01.10.2017 31.10.2017	Bill itemization	State Not paid

Paid bills

You can view paid bills clicking "Show paid bills" right below bills payable table.

Tariffication

Information about your service payment rate is available here:

- Your rate (service payment title).
 Number of calls to OT services.
- 3. Turnover for the current month (in your currency).
- 4. Service payment (USD).

Service statistics	Methods detail	Billing	Operators ac	tions history	Finance			
Billing								
Prepayment: Debt:	0 0							
							2	
Bills payable								
Unpaid bills not found	t							
Show paid bills								
Tariffication								
Your rate: Number of calls Turnover for the Service payment	to OT services: current month:	Fixed 11048 162466.52 288 USD	! руб.	Detaliza from	ation_for_period	to		Apply
History of rate c	hanges	200 000						

History of rate changes

This is a table with changes on service payment rate. It shows what service payment you had before and includes the following information:

- 1. Rate activation date.
- 2. Rate.
- 3. Rate termination.

Bills payable						
Show paid bills						
Tariffication						
Your rate:	Fixed	Detalization_f	or_period			
Number of calls to OT services: 11048		from to				
Turnover for the current month:	162466.52 руб.					
service payment on 29.11.2017:	288 050					
History of rate changes						
				_		
Rate activation date			Rate		Rate termination	
22.07.2014 14:07:22			Default		_	
01.09.2014 00:09:00			Sandbox		_	
24.09.2014 12:09:57			Default		_	
20.01.2015 11:01:34			Call		_	
28.06.2015 10:06:57			Fixed		_	
08.01.2017 16:01:20			Fixed		-	
			~~			

Read more about service payment rates on OT box promosite: https://en.otcommerce.com/products/service-payments

Hosting

You will have the following information in this section if you have OT Commerce Hosting:

- Name.
 Site installation date.
- 3. Paid till (up to what date the service is paid).

Hosting	
Name: Paid till:	OT Commerce Hosting 31.12.2018

Read more about OT Commerce Hosting on OT box promosite: https://en.otcommerce.com/products/hosting